How To Access Open Enrollment
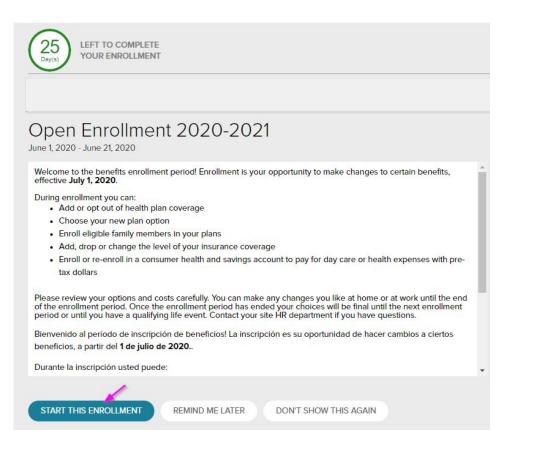
Option 1: Pop Up Reminder

1. After you login ADP, a pop up window will appear.
2. Click "START THIS ENROLLMENT"

If you click "REMIND ME LATER", the window will appear the next time you login.
If you click "DON'T SHOW THIS AGAIN", this window will not appear ever again.

Move to the next page for Option 2 if you no longer see this pop up window.

Option 2: Menu Navigation

Click MYSELF at the top of the home page

Click Enrollments, in the Benefits section

Click "ENROLL NOW" on the Open Enrollment tile to begin your enrollment.

OR

Click "VIEW BENEFITS" on the Your Benefits tile to review the benefits you are currently enrolled in.